

APPLICATION FEES FOR STUDY CREDITS:

Credit Type	Fee
Maintenance of Certification – Section 1	\$ 300
MainPro-M1 Accreditation	\$ 400
AMA PRA Category 1	\$ 500
All 3 credits above	\$ 1000
Expedited Fee*	\$ 100

For payment made by Visa or MC, please indicate a phone number on your application for whom to contact, or call JoAnna directly at 604-875-4111 x69135. For payment by cheque please make payable to “UBC CPD” and enclose along with your application. Journal Vouchers also accepted. The fee will not be refunded in the event your application for credits is not approved.

Upon receipt of your application and payment, please be aware that it may take 4 – 6 weeks to process and review your application. *If you require your application to be reviewed for accreditation within 3 – 4 weeks of your event, an expedited fee of \$100.00 must be included in addition to the fees above. Please be aware the processing and review time is an estimate. Unexpected follow-ups of the application may add to the estimated time above.

DESCRIPTION OF THESE STUDY CREDITS

Please make your selection for the type of credits you are applying for and complete the attached forms. All applicants must fully complete the Essential Information sheet and appropriate application forms.

- A. MAINTENANCE OF CERTIFICATION SECTION 1** – Royal College credits (for specialists)
For approval of accredited group learning activities for a target audience including Royal College of Physicians and Surgeons of Canada specialists and a program sponsored or co-sponsored by a Physician Organization. Programs planned by non-physicians or non-medical organizations as well as programs planned by physicians, that are not administered through a medical organization or university department must be co-sponsored by a physician organization or an accredited provider.
Website: <http://rcpsc.medical.org/opa/index.php>

- **B. MAINPRO M1 ACCREDITATION** – CFPC credits (for family physicians)
In order for the Division of Continuing Medical Education to provide Mainpro M1 accreditation, the UBC Division of CPD or a UBC Faculty Member needs to be significantly involved in the planning, organization, development, and implementation of the program as stipulated by the College of Family Physicians of Canada. Website:
<http://www.cfpc.ca/uploadedFiles/CPD/A%20Guide%20to%20Mainpro%20Accreditation.pdf>

- **C. AMERICAN MEDICAL ASSOCIATION CATEGORY 1 PHYSICIAN'S RECOGNITION AWARD**
– AMA PRA Category 1
For a target audience including American physicians
Website: <http://www.ama-assn.org/ama/pub/about-ama/awards/ama-physicians-recognition-award.shtml>

Please Note: Please type or print clearly. Applications that are illegible or lacking documentation will be returned unaccredited. Please be aware that until an application has been reviewed, it is not permissible to indicate in your brochure that your program is undergoing an accreditation review. During the approval process please indicate credits are "To Be Advised" on your conference materials.

Under no circumstances will the Division of Continuing Professional Development consider accreditation once the program has taken place.

The UBC Division of CPD reserves the right to audit any approved program to confirm compliance with the accreditation standards as indicated in the accreditation application document. The evaluation of your conference must include an opportunity for conference participants to indicate if there was any perceived industry bias in the presentations, and this feedback must be forwarded to JoAnna.C@ubc.ca within three months following the conference.

For further information, assistance, or comments please contact:

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