

The e-CPD Task Force reviewed questions and concerns of Accredited CPD Providers regarding how the accreditation standards for face-to-face group learning could be effectively applied to **asynchronous web-based learning activities**. The e-CPD Task Force made four recommendations that were reviewed and approved by the CPD Accreditation Committee and the Professional Development Committee.

In addition to the organizational, educational and ethical standards, these four recommendations clarify the standards related to interactivity and course completion that are applicable to all **asynchronous web-based group learning activities approved under Section 1**.

1. Asynchronous group learning activities delivered via the web must provide an opportunity for interaction between participants and course faculty/facilitators (e.g. e-mail a question) and enable participants to observe the interaction of other participants with the course faculty/facilitator.
2. Acceptable options to incorporate interactivity for accredited group learning activities delivered in an electronic format include but are not limited to;
  - Discussion forums / Chat groups
  - Teleconference / Videoconferencing
  - Twitter / Email
3. Participants must 'log on' to the interactive component to claim credit under Section 1. Fellows can claim the time spent only reviewing posted materials under Section 2.
4. Certificates of participation should only be given to participants after they have 'logged on' to the interactive component for the course.